

# USPTA 2019 Awards General Rules

1. The awards period for 2018 is from January 1, 2018 - December 31, 2018.
2. Only USPTA-certified members (Master Pro, Elite Pro or Professional level) in good standing may be nominated for USPTA awards. All other member categories are ineligible, including Recreational Coaches, honorary members and applicants. ***One award, Facility Manager of the Year, is open to non-USPTA members.***
3. Nominations may be submitted by a division or a certified member. Self-nominations are accepted. All information is held in strict confidence; however, the applications for those selected as Alex Gordon Professional of the Year and Division of the Year are available for viewing by the membership during the USPTA World Conference.
4. Every question must be answered on the application. Write “not applicable” if the question does not apply.
5. **ALL applications must be submitted online.**
6. Any award application that does not follow the electronic application format **will not be considered.** This includes “Division of the Year” applications.
7. For clarification purposes, the awards period for **ALL** USPTA awards for 2018 will be January 1, 2018 – December 31, 2018.

All award applications must be **received** by the USPTA World Headquarters by Midnight EST, Monday, March 18. No USPTA national award will have a different award period than what is stated in the “General Rules,” EXCEPT for the George Bacso Lifetime Achievement Award. For Division award deadlines, contact your EA/ED.

8. If there is a tie in any award category, it shall be broken by viewing the applicants’ Professional Development credits the past three. Please provide a copy of your Professional Development credits by going online to [documents.uspta.com](http://documents.uspta.com), log in and print your report card.

**The deadline for the USPTA World Headquarters to receive all 2019 award applications is March 18, 2019. The entire application and ALL supporting materials must be received on or before the deadline date to be considered by the Awards Committee. The Awards Committee will not accept applications received after the deadline. Only electronic applications will be accepted.**

**10.** The Awards Committee not only judges the award nominations, but also is available to answer questions throughout the year. If you have any questions, please direct them to John Cornell at the USPTA World Headquarters at 407-634-3050 x142, or [john.cornell@uspta.org](mailto:john.cornell@uspta.org).

**11.** Some USPTA awards may or may not be given each year, at the committee's discretion. Recipients will be announced/recognized during the 2019 USPTA World Conference in Las Vegas. Award recipients are encouraged to attend the conference to receive their awards; however, not all awards will be formally presented at the conference.

### **Individual nominations**

The same awards period and deadlines apply, unless stated differently.

A certified member may nominate himself or herself, or another certified member, as long as the online application is used.

**ALL applications must be submitted via the online form.**

Completed applications are the property of the USPTA Awards Committee.

### **Notification of individual award recipients**

Individuals selected to receive an award will be notified in writing by the committee no later than **April 15, 2019**.